

Course  
&  
Test Series



CBSE



ICSE



NTSE



Banking &  
Insurance



Central Govt.  
Service



State Govt.  
Services



LAW  
Entrance



MBA  
Entrance



Railways & Metro  
Services

...many more

abhyasonline.in

## Themes and Plugins in WordPress

### Themes and Plugins in WordPress

#### What Are Themes in WordPress?

**Themes** control the appearance and design of your WordPress website – how it looks to visitors.

Think of it like the clothes of your website – it changes the style but not the content.

Your posts, pages, and images stay the same, but the layout, colors, and fonts change.

#### 💡 Examples:

- A **blog theme** shows posts in a list with author and date.
- An **eCommerce theme** like *Astra* or *Storefront* displays products and a cart.
- A **portfolio theme** focuses on showcasing images and work samples.

#### Steps to Install and Activate a Theme in WordPress:

##### Method 1: From the WordPress Dashboard

##### 1. Login to your WordPress Admin Panel

→ Go to: <https://yourwebsite.com/wp-admin>

##### 2. Go to Appearance → Themes

In the left-hand sidebar, click **Appearance**, then **Themes**.

##### 3. Click “Add New” at the top of the Themes page.

##### 4. Browse or Search for a Theme

You can use the search bar to find free themes (like “Astra,” “OceanWP,” “Neve,” etc.).

##### 5. Preview the Theme (Optional)

Click **Live Preview** to see how your site would look with that theme.

##### 6. Click “Install” → then “Activate”

After activation, your new theme’s design is applied to your site.

##### Method 2: Upload a Theme (If you downloaded a .zip file)

##### 1. Go to Appearance → Themes → Add New → Upload Theme.

##### 2. Click Choose File and upload the .zip file of the theme.

##### 3. Click Install Now, and after installation, click Activate.

#### Customizing a Theme

After activation:

##### • Go to Appearance → Customize.

• You can edit:

- Site title and logo
- Colors and fonts
- Header and footer layouts
- Homepage settings

This opens the **WordPress Customizer**, a live preview tool.



Course  
&  
Test Series

Themes and Plugins in WordPress

 CBSE

 ICSE

 NTSE

 Banking & Insurance

 Central Govt. Service

 State Govt. Services

 LAW Entrance

 MBA Entrance

 Railways & Metro Services

...many more

abhyasonline.in

**What Are Plugins in WordPress?**

Plugins add extra features or functionality to your website – things that your theme doesn't provide.

Think of them as apps for your website.

Examples:

Function	Plugin Example
SEO Optimization	Yoast SEO, RankMath
Contact Forms	Contact Form 7, WPForms
Page Building	Elementor, Beaver Builder
Security	Wordfence, Sucuri
Backups	UpdraftPlus
Speed Optimization	WP Rocket, W3 Total Cache

**Steps to Install and Activate a Plugin in WordPress:**

**Method 1: Install from the Plugin Directory**

1. Login to WordPress Dashboard  
→ Go to: <https://yourwebsite.com/wp-admin>
2. Go to Plugins → Add New
3. Search for a Plugin

Example: Type "Contact Form 7" or "Yoast SEO."

4. Click "Install Now" next to the plugin name.
5. Click "Activate" after installation.
6. Once activated, you'll find its settings in:
  - The sidebar (as a new menu item), or
  - Inside Settings → Plugin Name

**Method 2: Upload a Plugin (.zip File)**

If you've downloaded a plugin from another source:

1. Go to Plugins → Add New → Upload Plugin.
2. Click Choose File and select the .zip plugin file.
3. Click Install Now.
4. Click Activate Plugin after installation.

**Managing Plugins**

- To Deactivate or Delete, go to Plugins → Installed Plugins.
- Keep plugins updated for security and performance.
- Avoid installing too many plugins (it can slow down your site).

**Course & Test Series**



...many more

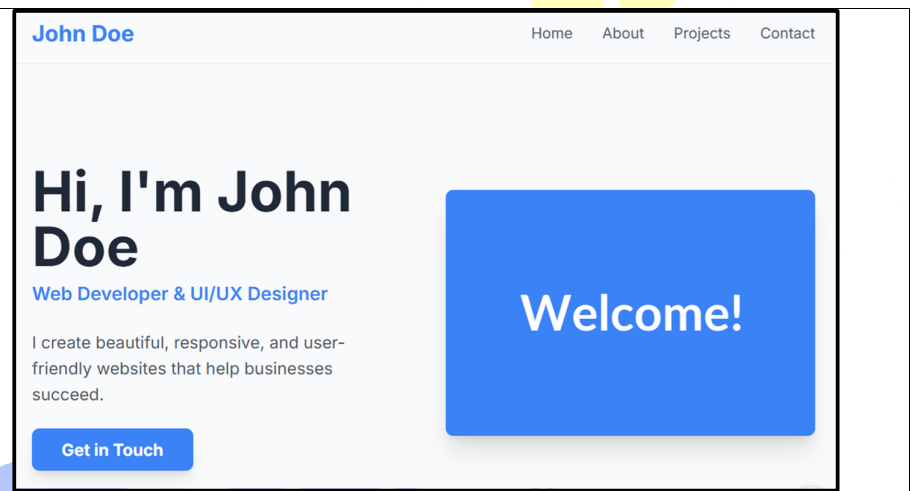
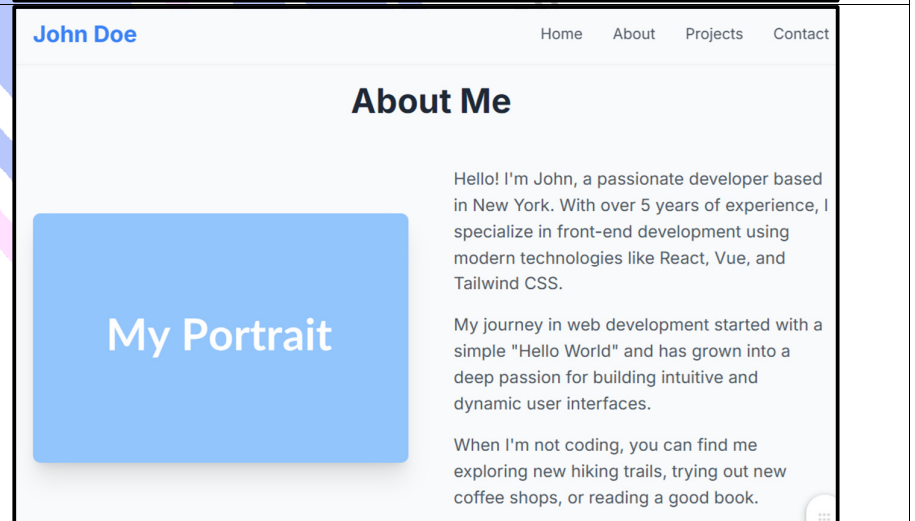
abhyasonline.in

**Themes and Plugins in WordPress**

Summary:

Feature	Themes	Plugins
Purpose	Controls design/layout	Adds functions/features
Example	Astra, Neve, OceanWP	Yoast SEO, Elementor, WPForms
Installation	From Appearance → Themes	From Plugins → Add New
File Type	.zip (Theme Package)	.zip (Plugin Package)
Customization	Appearance → Customize	Settings or Plugin's Menu

Assignment

<p>Home Page</p>	
<p>About Me Page</p>	



**Themes and Plugins in WordPress**

**Course & Test Series**

CBSE

ICSE

NTSE

Banking & Insurance

Central Govt. Service

State Govt. Services

LAW Entrance

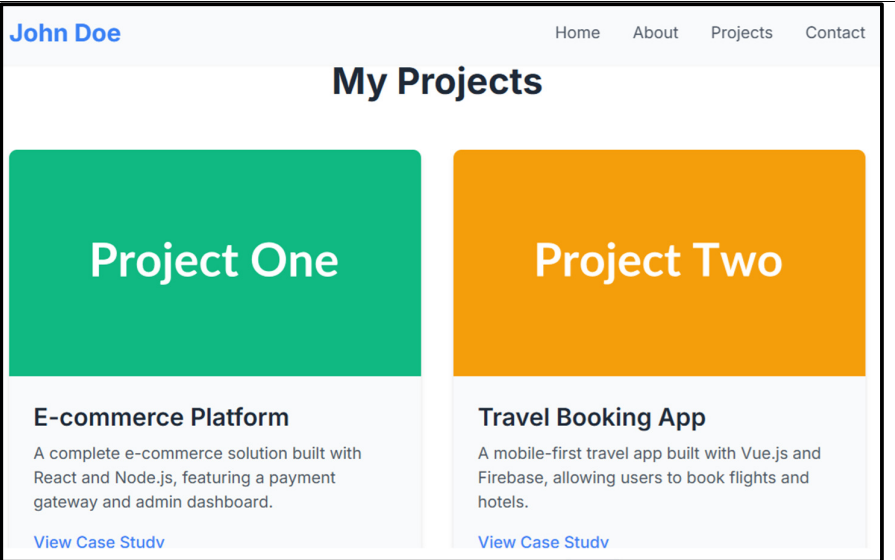
MBA Entrance

Railways & Metro Services

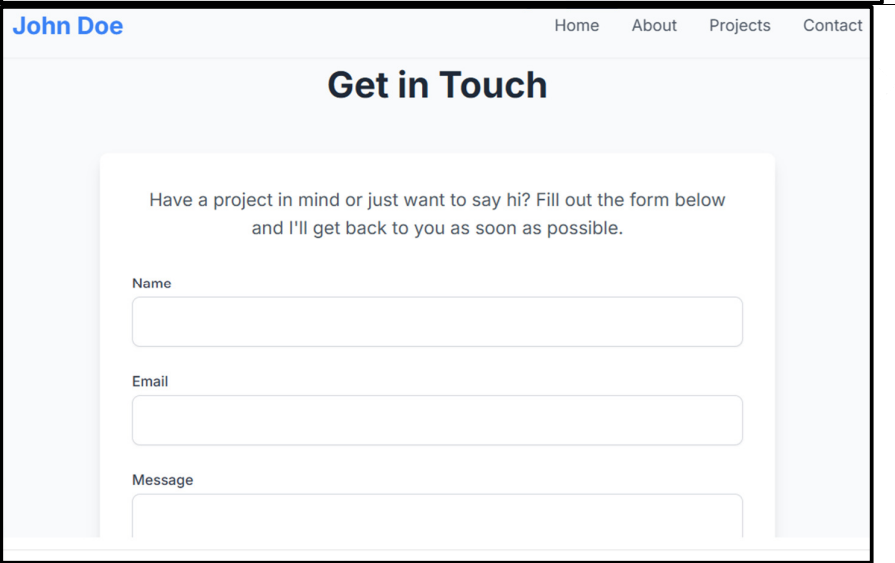
...many more

**abhyasonline.in**

**Projects Page**



**Contact Us Page**



**Instructions:**

Here's a brief guide on how to make those four sections ("pages") in WordPress using the concepts from the assignment:

**1. Home Page:**

- o Your theme controls the main layout. You can create a new page (**Pages > Add New**) and name it "Home".
- o Add any content you want.

o To set this as your website's main homepage, go to **Settings > Reading** in your dashboard, change "Your homepage displays" to **A static page**, and select your "Home" page from the dropdown.

**2. About Page:**



Course  
&  
Test Series

 CBSE

 ICSE

 NTSE

 Banking & Insurance

 Central Govt. Service

 State Govt. Services

 LAW Entrance

 MBA Entrance

 Railways & Metro Services

...many more

abhyasonline.in

## Themes and Plugins in WordPress

- This is a standard static page. Just go to **Pages > Add New** in your dashboard.
- Title it "About" and add your "About Me" text and images using the block editor.
- 3. Projects Page:**
  - This is also a static page. Go to **Pages > Add New** and title it "Projects".
  - You can use the built-in "**Gallery**" block to upload screenshots of your projects and create a grid just like the one in the portfolio.
- 4. Contact Page:**
  - This uses a plugin. First, create a page at **Pages > Add New** and title it "Contact".
  - Then, just like in Part 2 of the assignment, use a plugin like **WPForms** to create a contact form.
  - Finally, add the WPForms block to your "Contact" page to display the form.

