

**Course  
&  
Test Series**

**Creating GST Report with Gross Amount and Net Amount in MS Excel**

**CBSE**



**ICSE**



**NTSE**



**Banking & Insurance**



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Microsoft Excel

Module 52 - Creating GST Report with Gross Amount and Net Amount in MS Excel

GST (Goods and Services Tax)

GST is a tax you pay when you buy goods or services. It is added to the selling price by the seller and then paid to the government.

Net Amount

The net amount is the actual price of a product or service **before adding GST or any other taxes.**

Gross Amount

The gross amount is the **final price you pay**, which includes the net amount plus GST (or other taxes).

✓ **Example:**

If a book costs ₹100 and GST is 18%:

- Net Amount = ₹100
- GST = ₹18
- Gross Amount = ₹118

1. Excel Formula to Add GST

Let's start by calculating the GST component of a GST-exclusive amount. To do this, multiply the value that excludes GST by 15% or 0.15. To find the total, including GST, add the two values together.

In the example below, cell B6 is multiplied by 0.15, the decimal form of 15%. You can enter 0.15 or 15% into the formula, and Excel will calculate the correct answer.

In cell B8, the GST-exclusive amount held in B6 and the GST held in cell B7 have been added to give the GST-inclusive amount.

B7     fx     =B6*0.15			
	A	B	C
3	<b>1. Excel Formula to add GST</b>		
4			
5		<i>Examples</i>	<i>Formula</i>
6	Value of goods (ex GST)	\$ 1,500.00	
7	GST at 15%	\$ 225.00	← =B6*0.15
8	Total Price (inc GST)	\$ 1,725.00	← =B6+B7
9			

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**2. Excel Formula to Calculate the Total, including GST**

Sometimes, you only want to calculate the Total figure, including the GST. So, let's now look at calculating the total, including GST.

This time, we multiply the total by 1.15 or 115%.

In this example, the value in B14 (exclusive of GST) is multiplied by 1.15 to give the total, including GST.

The same result would have been found if you had used 115% instead of the 1.15.

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B15    fx    =B14*1.15			
	A	B	C
11	<b>2. Excel Formula to calculate the total including GST</b>		
12			
13		<i>Examples</i>	<i>Formula</i>
14	Total amount (exc GST)	\$ 1,500.00	
15	Total Price (inc GST)	\$ 1,725.00	← =B14*1.15
16			

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**3. Excel Formula to Remove the GST amount from a Total**

If you have a GST-inclusive total and need to calculate the GST-exclusive amount (i.e., remove GST), divide the Total figure by 1.15.

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B22    fx    =B21/1.15			
	A	B	C
18	<b>3. Excel formula to remove GST amount from total</b>		
19			
20		<i>Examples</i>	<i>Formula</i>
21	Total amount (inc GST)	\$ 1,725.00	
22	Total with GST removed	\$ 1,500.00	← =B21/1.15
23			

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**Example:**

	A	B	C	D	E	F	G
1	Product ID	Product Name	Category	Price (INR)	GST Rate (%)	GST Amount (INR)	Total Price (INR)
2	101	Basmati Rice 5kg	Essential	500	5	-	-
3	102	LED TV 42"	Electronics	25,000	18		
4	103	Cotton Shirt	Clothing	1,200	12		
5	104	Designer Handbag	Luxury goods	7,000	28		
6	105	Toothpaste	Essential	80	5		
7	106	Speaker	Electronics	2,000	18		
8	107	Jeans	Clothing	2,000	12		
9	108	Luxury Perfume	Luxury goods	4,500	28		

1. To Calculate GST Amount  
 =D2\*E2%  
 (Where D2 is Price and E2 is GST Rate.)
2. To Calculate Total Price  
 =D2+F2  
 (Where D2 is Price and F2 is GST Amount.)

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Assignment

Product ID	Product Name	Price (INR)	GST Rate (%)	GST Amount (INR)	Total Price (INR)
101	Laptop	50,000	18		
102	Smartphone	20,000	18		
103	Headphones	3,000	18		
104	Printer	8,000	18		
105	Desk Chair	4,500	18		

Calculate:

1. GST Amount.
2. Total Price.

