

Module 1 - User Interface and Navigation in Paint

User Interface Overview

Microsoft Paint has a ribbon-based interface similar to other Microsoft Office applications. The main components include:

A. Title Bar

- Located at the top.
- Displays the name of the current file and the application ("Paint").
- Includes minimize, maximize, and close buttons.

B. Ribbon Tabs

- Home Tab: The main tab with tools like brushes, shapes, colors, and clipboard options.
- Some versions also have a View Tab for zoom and rulers (in Paint 3D or updated versions).

C. Tool Groups (on the Ribbon)

- **Clipboard:** Cut, copy, paste.
- **Image:** Resize, rotate, crop, select.
- **Tools:** Pencil, fill (bucket), text, eraser, color picker, magnifier.
- **Brushes:** Various brush styles (e.g., calligraphy, airbrush).
- **Shapes:** Rectangle, circle, arrow, line, etc.
- **Colors:** Color palette and options for primary (Color 1) and secondary (Color 2) colors.

D. Drawing Canvas

- The large white area where you create your artwork.
- Resizable using the corner handles.
- Scrollbars appear if the image is larger than the window.

E. Status Bar

- Shows cursor position, image dimensions, and zoom level.
- Located at the bottom (if enabled).

2. Navigation Tools

Paint includes basic navigation tools to move around and manipulate your view:

A. Zoom

- Zoom in/out using the Magnifier Tool or via the View tab (Zoom In/Out buttons).
- Use Ctrl + Mouse Wheel to zoom in/out quickly.

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MS Paint

B. Scrollbars

- Appear when the canvas is larger than the window.
- Used to move horizontally or vertically.

C. Fullscreen Mode

- Press F11 in some versions to toggle fullscreen, maximizing the workspace.

D. Keyboard Shortcuts

- Ctrl + Z: Undo
- Ctrl + Y: Redo
- Ctrl + A: Select all
- Ctrl + S: Save
- Ctrl + C / V / X: Copy / Paste / Cut

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